

Newchurch Village Hall Committee Minutes

17th November 2021

Attendees		Apologies	Circulation Only
	Peter Dunning	Gill Newland	Valerie Denby
	Diana Dunning		
	Laura Hayes	Sylvia Beach	
	Clive Owen	Bruce Waitson	
	Gill Owen		
	Brenda Wimble (Vice)		
	Colin Woollard (Chair)		
	Alison Youd		

2) Approval of Minutes : Amendments agreed and approval proposed by PD and seconded BWi

3) Reports on Actions from last meeting

Agenda Item	Action	Who
5	BWa to inform DD about NSC use over Christmas. TBCompleted	BWa
6	CW to get quote for Velux windows when glazier visits to complete other repairs. Not yet visited	CW
6	Kitchen Servery: CO has pursued the Benchmark quote and Howdens and got the price down. Has two quotes £2900/£2800 without fitting. Agreed to go ahead Budget £5500 CO to get cost of installation	CO
7	CW will contact local councillor offering possible grant, as yet not been able to do so.	CW
8	AY contacted clubs and societies via DD for committee nominations	AY
AOB	JM will check the first aid box and make sure it is up to date Needs to be allocated AY to ask JM	JM
AOB	BWa has fitted new flat screen TV and bracket in Community Room.	BWa
Carried Fwd	Get Electricity meter checked TBD Energy consultants recommend staying with current supplier. BG smart meter once a month PD to request accuracy test.	CW
Carried Fwd	Improve lock in store area in Foyer Very difficult CW will look at it.	CW
Carried Fwd	Get quotes for hard wiring inspection and extending smoke alarm system TA has had 3 quotes and has commissioned one contractor in place	CW

4) Matters arising : All committee members signed list of current trustees.

5) Reports

- Treasurer's Report (PD)

Since the previous meeting £570 income but we have spent £1400+ making a loss of about £1k on the year. There is approximately 29K in bank. But we are not likely to get anymore covid grants. F&HDC reviewing discretionary grants for discounts on rates. Money is set aside for allocated projects: Solar Panel installation, Community room refurbishments, refitting the Kitchen servery. PD suggested that we increase hourly rate for cleaning in line with New Living Wage. Seconded by AY and Agreed

- Bookings Report (DD)

Hopefully there will be a wedding party next year. A charity fund raising concert is planned for April. The stage still need clearing by April 22. Working group was proposed in the new year, date to be agreed at next meeting.

- Update on Social Club (BWa)

Not available

- Caretaking Report (GA)

Nothing to report

6) Buildings & Grounds Maintenance

Community Room does need some refurbishment.

GN - 2 lights under veranda need replacement. Clock needs repair or replacement

7) Installation of EV charging points Discussed contract. AY to contact Ivychurch Hall committee. Need to gain answers to the queries. AY to circulate when received from KCC

8) Fire safety Report : DD suggested that FHDC could have some grant money of £500 we could apply for, see actions above. We could consider using it for the hard standing required for the Fire Exit and/or additional Fire Alarms required. CW will contact local councillor offering it. The hard wiring inspection will be done as arranged by Mr T Apps.

9) Any other business :

DD key holders list complete email to AY and to be circulated

The Club working group has redecorated the NSC.

DATE OF NEXT MEETING: Wednesday 19th January 2022

To be discussed : Queen's Platinum Jubilee / the stage and room clearance working party