

Newchurch Village Hall Committee Minutes

21st August 2019 at 7.30pm in Community Room (NVH)

Attendees	Trevor Apps (Chair)	Apologies	Circulation Only
	Gillian Apps	Lynne Forbes	
	Peter Dunning	Amanda King	
	Diana Dunning	Gill Newland	Valerie Denby
	Jolene Moulding	Bruce Waitson	
	Brenda Wimble (Vice)		
	Alison Youd	Not present	
		Sylvia Beach	

2) Approval of Minutes : The previous minutes 5th June were amended by TA and subject to that amendment approval was proposed by TA and seconded by BW

3) Matters Arising

Actions from Previous meeting

Minute Item No	Action	By Whom
4	Business rates Tax refund applied for and the Direct Debit to F&HDC is being taken out. We are waiting to be reimbursed.	PD
4	Candle Workshop has been asked to cover the carpet.	DD
AOB	Plant Debris has been moved	TA
AOB	F&HDC have repainted the damaged wall and will supply display boards in future	DD
26.6.19	Septic tank has been emptied and new boiler has been fitted.	TA

4) Correspondence and Accounts

Treasurer's Report (PD) : Balance current account: has a balance of approximately £ 6196 but we have spent £2736 more than income. All large bills have been settled.

No progress on access to BT account with NSC and this remains contentious. It is important that the VHC has control of this account as it is responsible for its payment. The committee constitution is in the filing cabinet.

Bookings report (DD) : We have lost the model planes group and the band practise session, which reduce income significantly. Income is very low in August. Gill Owen is doing a cream tea again in October. The NHS is looking for a regular venue for a diabetes clinic, DD is awaiting confirmation.

5) Fund Raising

Plans for Festival were discussed based on previous notes of sub committee. Delivery and distribution of flyers was allocated. Venue to be open for setting up from 1pm. All committee members are needed to set up activities. The original allocation of spaces was revised to reflect that the car park area will now be used for parking.

Labels will be produced for committee members to identify them and all should be willing to promote the hall use actively. (AY) A sign up list for potential a Friends of the Village Hall group to host volunteers who are willing to contribute, but not want to be part of the committee. (AY)

GA had a list for flyer distribution. All committee members were allocated a list of addresses to distribute flyers in early September. A Village Hall Bookmark has been designed by DD for distribution at the event to mark the occasion.

6) Update on hall refurbishment & maintenance

The Baby changing units have been awaiting fitting but BW recommends that they should be installed professionally. Quote has been received for £72, TA will ask Paul Prentice to see if he is willing to do it first.

Ants entered the hall in the far corner on one evening, but not repeated. Sometimes GA has treated them and they have not been so bad this year.

7) Any other business

TA: The gentleman who lives in Pump Cottage drives a minibus out for days for older people. He would like to be able to use the Car park for three overnights a week. Agreed to charge but need to open negotiation, range £3-£5 per night suggested. (TA)

PD :Committee succession planning: There is a possible/likely need to appoint new chair person and other members at AGM. Needs to be discussed at next meeting.

JM: NSC has used the community room for hosting children. The wall has been damaged by children.

AY: Appledore Village Hall committee very helpful. Worked out actual cost of hire based on power, cleaning etc.. They held a taster week with range of activities free to everyone and ran an opinion poll to find out what might be supported. They offer a reduced rate for first month of regular users.

They run their own cinema by using data projector and laptop, with bar before and during interval. They buy DVDs from Amazon and pay licence fees each time. They get leaflets printed by Leapfrog or Vista £30 per 500 approx.

8) Date of next meeting –: Wednesday 9th October 2019 7:30, AGM: Wednesday 27th November 7:30.