



Newchurch Parish Council

Minutes of Meeting 2020-1 held in the Old Wool Store, Brooker Farm, Newchurch TN29 0DP on Monday 13th January 2020. At 7.31 pm Chairman Cllr Apps welcomed all to the Ordinary Parish Council Meeting.

<i>Unique Minute No</i>	<i>Agenda Heading</i>	<i>Record</i>	<i>Action by whom and within what timescale</i>
2020-1-1	Persons Present	Councillors Trevor Apps (Chairman), Andrew Cragg, Alison Youd, Tony Goode, Mrs Valerie Denby (Responsible Financial Officer / RFO to Newchurch Parish Council), Mr Michael Sharpe (Clerk to Newchurch Parish Council)	
2020-1-2	Apologies	Cllr Deborah Ward	
2020-1-3	Declarations of Interest	The Chairman reminded Councillors of their obligation to declare any interest, pecuniary or otherwise, during the course of each item as it arises.	
2020-1-4	Final Minutes of previous meeting	The printed copies of the minutes of the Parish Council meeting of 2nd December 2019 were examined and discussed and unanimously APPROVED. Proposed T Apps Seconded A Cragg	ACTION Clerk to place signed copy of paper minutes in Minute Book straightaway, and update website by 2nd February 2020.
2020-1-5	Matters Arising	In examining the Minutes the Council noted that all action points had been addressed as appropriate. Under <u>Minute 2019-11-5</u> Councillor Goode stated he has yet to hear from Speedwatch about a volunteer position. Under <u>Minute 2019-11-6</u> Mr Sharpe reported that he had followed up KCC member Tony Hills' kind offer and submitted a Member Ward Grant application for the remaining funds for the playground fencing works. Cllr Apps confirmed he had booked the room for the May Council and Parish Meetings.	
2020-1-6	Public Interval	No members of the public were present, and no communications had been received	
2020-1-7	FINANCIAL REPORT	Mrs Denby reported that bank balances were £17,213.84 (current) and £0.06 (deposit). Outstanding cheque £60, outstanding credit £75.23 The Council noted the recently-received bill for the by-election in November 2019, amounting to £1713.50. This update to the 2020/21 budget was then discussed, including the correct level of reserves such as the Election reserve. The setting of the precept was then discussed, and after due consideration the Council RESOLVED to set it at £4500. Proposed T Apps, seconded A Cragg, all in favour.	ACTION Treasurer to write to FHDC to notify of precept figure before 31 January deadline.

2020-1-8	PLANNING MATTERS:	Y19/1455/FH St Peter And St Paul's Church Newchurch Kent : <i>Works to trees situated within a Conservation Area to reduce length of one limb on north side of Sycamore by four metres to ease loading on low tight fork arising at three metres from ground.</i> The Council discussed the matter and RESOLVED to support. Proposed A Cragg, seconded A Youd	ACTION Clerk to make a comment on the Planning Portal, as soon as it becomes available after the maintenance shutdown notified by FHDC
2020-1-9	Training for Councillors	The Council noted that Cllr Ward's session booked for 5 th December had been postponed by KALC at short notice, and there were no suitable courses for her and Cllr Goode during the first few months of 2020.	
2020-1-10	New email addresses for Councillors	The Clerk reported that the IT provider had agreed to set up dedicated Council emails.	ACTION Clerk to arrange new email access for Councillors for testing/discussion at next meeting
2020-1-11	Correspondence	The Clerk sometimes receives postal items which are not suitable for email attachment. He brought Councillors' attention to the Major Modifications Document for the FHDC Local Plan. He also passed around some laminated sheets advertising a property available in Links Close Local Needs Housing, produced by English Rural Housing Association. Councillors are already aware of a consultation on FHDC plans for playground provision.	ACTION T Apps to arrange display of laminated sheets in the village as appropriate, when convenient
2020-1-12	Any other business	The Council heard that the 'inclusive orbit' roundabout on the Jubilee Field playground appears to be stuck. It also heard that a slippery surface exists on the public footpath bridge to The Spinney, which has already caused two falls. A Cragg reported to the Council that the bark chippings in the multi-play area are 'tired' and he had investigated some replacement materials, including costs. A discussion ensued on the merits of rubber chippings, wet-pour surfacing and a top-up of bark chippings, and a preference for organic materials was expressed. The implications for the present wooden surround were also taken into account, as were the placement and timing of any new dog-proof fencing around the play area.	ACTION T Apps to examine and decide on remedial action, as soon as possible. ACTION A Cragg to examine and decide on best method of remediation. ACTION A Cragg to bring firm proposals for decision to the next meeting.
2020-1-13	Date, time and place of next PC meeting	Monday February 3 rd 6.30pm Old Wool Store Brooker Farm.	ACTION Clerk to prepare and circulate agendas by 28th January 2020.

The Chairman declared the Parish Council meeting to be concluded at 8.38pm.