

Newchurch Village Hall Committee Minutes

25th July 2018 at 7.30pm in Community Room (NVH)

Attendees	Trevor Apps (Chair)	Apologies	
	Gillian Apps		
	Peter Dunning	Nicky Parkington	Ann Mew
	Diana Dunning		Valerie Denby
	Amanda King		Vicky Noble
	Jolene Moulding		Sheila Weatherup
	Bruce Waitson		
	Brenda Wimble (Vice)		
	Alison Youd		

2) Approval of Minutes

The previous minutes were proposed by BWi and seconded by JM .

3) Matters Arising

Actions from Previous meeting

- Reports on actions from last meeting:

Minute Item No	Action	By Whom
Carried forward	Further Meeting to discuss the arrangements for payment with NSC has been put on hold until the review of rental charges is finalised following the next AGM.	TA PD SW BWa
Carried Forward	There is some lining stock which may be sufficient to patch repair the lines of the badminton court.	BWa
AOB	agenda item to review hire charges below .	AY

There were no other matters arising from the minutes.

4) Correspondence and Accounts

Treasurer's Report (PD) : The final accounts for the previous year to August 17 have now been finalised and audited. A return has been made to the Charity Commission. Copies of the report were circulated to committee members and a hard copy is attached to the central copy of these minutes.

This year's accounts, thus far, are showing a healthy projected balance, copies were circulated to committee members and a hard copy is attached to the central copy of these minutes.

Currently the financial position seems healthy and as a result we may not need to consider raising rentals. A query was raised on the final auction payment, which is believed to have been paid. PD to check.

Bookings report (DD): August is very quiet as the Badminton and the band are taking a summer break.

The New Dog Club has settled in well, taking over the previous booking. The Bowls club are now coming in every other Saturday. New Auction starts in August. Only 2 parties this month. Very little activity coming up.

5) Fund Raising

Many thanks go to Jolene Moulding for raising £217 from the quiz, very successful venture. A Plant Sale suggested as a possible idea for next year, based on one at Burmarsh Church, who held a profitable one.

6) Update on hall refurbishment & maintenance

The gas heater needs servicing, was due in May 18 and is still outstanding. (GA)

The boiler service carried out in the NSC. The engineer stated the boiler will not pass the tests next year. It was fitted in 2001 and will need replacing. Need to get 3 quotes (BWa)

The cess pit was emptied. Invoice to be expected. (TA)

7) Hire Fees Review

After discussion it was decided that the price should remain the same for now. It will be reviewed after the AGM in November 18, once the final accounts are prepared. This would be a good principle to adopt annually.

Any other business

TA : The previous auctioneers have ceased A new company has been formed by some members of the previous auction company. They will be using the previously agreed conditions, including not cooking in the kitchen. The auctions will recommence in August 18.

BWi :The Gate has collapsed following the repair and a new one is required. BWi has quotes of £207.24 Jacksons Fencing £194.42 Youngs £128.74 McVeigh Parker. The merits of the various quotes were discussed. Laurence Tobin will be approached about possibility of supply and fit or fit using a recommend a supplier (TA)

PD: Charity Commission has contacted PD about Data protection. They will require the full names of the Trustees and a named contact. PD will contact members for the information when needed.

PD : The Village website indicates that the Parish Council is looking to raise money for the addition to the playground. £140 donation is needed. Discussed, but decided against for now.

PD: The Committee will send a condolence card to Allan Andrews following the sad death of his wife. (GA)

JM : Ladies Toilet NSC tap is leaking (BWa)

GA: Notice required to explain how to shut the doors when it is very hot. (JM)

AY: Update to membership list and key holders list is now required. Ann Mew is to come off the list and Lynn Forbes will be invited to join (DD). Lynn Forbes and Norman Fisher are the replacement key holders. AY to update records

8) Date of next meeting confirmed as – Wednesday 3rd October 2018