

Newchurch Parish Council

Minutes of the meeting held at 7.30 pm in the Old Wool Store, Brooker Farm, Newchurch TN29 0DT on **Monday 4th December 2017**. At 7.35 pm Chairman Cllr Apps welcomed those present to the meeting.

The Parish Council then observed a minute's silence in memory of Charles Jenkinson, who held the office of Chairman in the 1990s, who passed away on 29th November 2017. Clerk Mr Sharpe went on to record the following:

<i>Unique Minute No</i>	<i>Agenda Heading</i>	<i>Record</i>	<i>Action by whom and within what timescale</i>
2017-11-1	Persons Present	Chairman Cllr Trevor Apps Cllr Brian Sneyd Cllr Neale Waters Cllr Kevin Shaw Mrs Valerie Denby (Treasurer and Responsible Financial Officer of Newchurch Parish Council) Mr Michael Sharpe (Clerk to Newchurch Parish Council)	
2017-11-2	Apologies	Cllr Andrew Cragg (beyond the seas)	
2017-11-3	Declarations of Pecuniary Interest	None regarding the business notified on the agenda. The Chairman reminded Councillors to declare any interest during the course of the items as they arose.	
2017-11-4	Approval of Final Minutes of previous meeting 6 th November 2017	The printed copies of the minutes were examined and discussed and unanimously APPROVED Proposed N Waters seconded B Sneyd.	ACTION Clerk to place signed copy of paper minutes in Minute Book immediately, and update website before 31st December.
2017-11-5	Matters Arising from those Minutes	<p>2017-10-5 M Sharpe reported he had had a positive response from Kent Highways Shepway Area Engineer Darren Hickman. Cllr Apps and Mr Sharpe had accompanied Mr Hickman on a short walk around the village on 15th November, in particular looking at village signage and speed restrictions. Mr Hickman had then forwarded some explanatory guidance for further consideration by the Parish Council in due course.</p> <p>2017-10-8 M Sharpe reported he had attended the AGM of the Kent Association of Local Councils (KALC) as Newchurch Parish Council's representative. The AGM business had passed as expected, with no major changes to subscription rate, personnel, strategy or budget. The motion regarding 20 mph speed limits had been passed by a sizeable majority.</p> <p>2017-10-10 M Sharpe reported he had emailed the Roger de Haan Charitable Trust and was expecting to be in touch with its representatives again soon.</p> <p>2017-10 N Waters reported he had been appointed to the Romney Marsh Internal Drainage Board and was looking forward to an induction and full Board meeting in January.</p>	ACTION Clerk to retain Darren Hickman;'s contact details in readiness for discussion of future Kent Highways changes to roadways or signage which the Parish Council decides are desirable.
2017-11-6	FINANCIAL REPORT	Mrs Denby presented her report and informed the Council that the bank reconciliation end November 2017 was exactly correct. The Parish Council noted receipt of a sizeable donation	

		<p>from an anonymous donor for further enhancement of the Airfield Memorial, and placed its thanks on record.</p> <p>Likewise it was pleased to have received the first of two £930 Member Ward Grants towards the funding of a village Trim Trail, this from Cllr Roger Wilkins (Shepway District Council Romney Marsh Ward).</p> <p>It also noted the banking of cash from the Newchurch Progressive Supper fundraiser, to be paid out again immediately, after a very worthwhile community fundraising evening which has continued successfully for 17 years. The Parish Council AGREED to accept the report and to authorise the following payments. Proposed T Apps seconded K Shaw.</p> <table border="1"> <tr> <td>M Sharpe, Clerk</td> <td>£9.30</td> <td>Train travel to Ditton, KALC AGM</td> </tr> <tr> <td>Newchurch 2000</td> <td>£175</td> <td>Fundraising receipts</td> </tr> </table>	M Sharpe, Clerk	£9.30	Train travel to Ditton, KALC AGM	Newchurch 2000	£175	Fundraising receipts	
M Sharpe, Clerk	£9.30	Train travel to Ditton, KALC AGM							
Newchurch 2000	£175	Fundraising receipts							
2017-11-7	PLANNING MATTERS	The Council examined Shepway District Council's Tree Preservation Order No 16 of 2017 which has been served on the owner of Newchurch Lodge (within the conservation area). This refers to the two (Silver Birch and Larch) trees visible from the public highway.	ACTION Clerk to forward paper copy of this Order to the Newchurch Parish Council Tree Warden for records by 20 th December						
2017-11-8	Correspondence received from outside bodies	<p>a) Invitation from the Kent Police & Crime Commissioner to respond to his Annual Policing Survey. The Parish Council viewed this Email and the website survey on-screen. After detailed consideration the Council made no collective response.</p> <p>b) Invitation from Kent Fire & Rescue to complete a survey online consulting on various issues including the Council Tax level for 2018/19</p> <p>c) Information from KALC regarding training available, in particular Crime Prevention & Safety, and the forthcoming General Data Protection Regulation (GDPR, with which Newchurch Parish Council will need to comply from 25th May 2018). Cllr Shaw indicated a willingness to attend the appropriate GDPR session in the New Year.</p>	ACTION Individual Councillors to consider responding online on a personal basis, and encouraging Newchurch residents to do so (both surveys).						
2017-11-9	Any other business	<p>Cllr Shaw offered to continue his efforts to find information and draw up proposals for interactive speed signs within Newchurch village, communicating with neighbouring Parish Councils such as Bilsington. Consultation with local residents would be part of this project, and some discussion followed as to the best way of gauging local opinion.</p> <p>Cllr Apps requested further information at a later stage regarding the siting of a post.</p> <p>A list of meetings for 2018 was discussed and agreed, the July meeting to be scheduled for the 16th instead of the 2nd..</p>	<p>ACTION Cllr Shaw to continue to draw up options and report in full to the Parish Council meeting on 8th January 2018</p> <p>ACTION Cllr Shaw to undertake subsoil investigations, in conjunction with other Councillors.</p>						

Dates and place of the next two Parish Council meetings were agreed as Mondays 8th January and 5th February 2018 both at 7.30 pm at the Old Wool Store, Brooker Farm, NewchurchTN29 0DT. NOTE Because of family circumstances this was later **CHANGED to THURSDAY 11TH JANUARY** instead of the 8th. The Chairman declared the meeting to be concluded at 8.33 pm and those attending partook of some light Christmas refreshments.