



Newchurch Parish Council

Minutes of Meeting 2019-8 held in the Old Wool Store, Brooker Farm, Newchurch TN29 ODP on Monday 2nd September 2019. At 7.34 pm Chairman Cllr Apps opened the Ordinary Parish Council Meeting and welcomed all present.

<i>Unique Minute No</i>	<i>Agenda Heading</i>	<i>Record</i>	<i>Action by whom and within what timescale</i>
2019-8-1	Persons Present	Chairman Cllr Trevor Apps, Cllr Andrew Cragg, Cllr Deborah Ward, Mrs Valerie Denby (Responsible Financial Officer / RFO to Newchurch Parish Council), Mr Michael Sharpe (Clerk to Newchurch Parish Council)	
2019-8-2	Apologies	Cllr Neale Waters (resigned) Cllr Alison Youd (beyond the seas)	
2019-8-3	Declarations of Interests	None declared relevant to the agenda. The Chairman reminded Councillors of their obligation to declare any interest, pecuniary or otherwise, during the course of each item as it arises.	
2019-8-4	Final Minutes of previous meeting	The printed copies of the minutes of the Parish Council meeting of 15th July 2019 were examined and discussed and unanimously APPROVED. Proposed A Cragg Seconded D Ward.	ACTION Clerk to place signed copy of paper minutes in Minute Book straightaway, and update website by 20th September.
2019-8-5	Matters Arising	In examining the Minutes the Council noted that all action points had been addressed as appropriate. Under <u>Minute 2019-7-6</u> the Clerk reported he had communicated with Folkestone & Hythe District Council (FHDC), and received a complaint reference number with which to ensure the dog waste bin was now being emptied to schedule. In relation to <u>Minute 2019-7-9</u> the Chairman and Cllr Cragg acknowledged that people were now (legitimately) blackberrying in the brambles which were thought to be causing a problem, and any control methods for the foliage should take this into account. The Chairman passed on compliments from residents on the spruce appearance of the replacement bench on the Jubilee Field. <u>Minute 2019-7-12</u> Cllr Cragg reported the 'Nuisance Bonfires' leaflet produced by FHDC is now on the newchurchvillage.org website, and agreed to print a paper copy for the Chairman to place on the Notice Board and thereby raise residents' awareness of their responsibilities towards their neighbours to promote clean air and to avoid fire risks.	
2019-8-6	Address from Guest	Cllr Mullard did not attend as invited, and no reason was forthcoming as to his absence.	

2019-8-7	FINANCIAL REPORT	<p>The Responsible Financial Officer Mrs Denby reported bank balances were £17,810.39 (current) and £0.06 (deposit).</p> <p>Mrs Denby informed the Council that the bank procedures for rationalising the accounts' signatories were not proceeding smoothly. Councillors agreed to be diligent in filling-in their up-to-date forms when presented.</p> <p>The Council being conscious that Cllr Cragg has a registered Declaration of Pecuniary Interest (DPI) regarding the contract to mow the Jubilee Field on a yearly basis then RESOLVED to make the following payments only, proposed T Apps, seconded D Ward: Newchurch Village Hall £12.50 Room Hire RFO Mrs Denby £7.24 Refund postage stamps</p>	<p>ACTION Treasurer to continue to press the 'signatories project' to a conclusion, as a matter of urgency</p> <p>ACTION Clerk to apply to FHDC for Cllr Cragg's dispensation in order to settle the invoice for the mowing of the Jubilee Field, as soon as possible.</p>
2019-8-8	PLANNING MATTERS:	Y19/0768/FH OLD SCHOOL HOUSE NEWCHURCH, erection of a detached garage and art studio following demolition of existing garage and shed. Councillors present RESOLVED to support without comment.	ACTION Clerk to access online Planning Portal, by 9 th September
2019-8-9	Jubilee Field	The Clerk reminded the Parish Council of the details of the Village Hall Open Day, Sunday 15 th September, 2pm to 4pm, with activities on the field (inside if wet).	ACTION A Cragg to arrange mowing prior to event.
2019-8-10	Correspondence	1. The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018. The Clerk passed on the timescale to the Website Steering Group for the Newchurchvillage.org public body pages to be compliant, namely September 2020. Advice has been received from Kent Association of Local Councils(KALC), and it implies that changes to the website will be necessary to enhance accessibility to Council information for visually-impaired and other disabled users worldwide.	ACTION Clerk to prepare a project paper to be circulated in advance of the October meeting, incorporating advice from National Association of Local Councils.
2019-8-11	Any other business	The Clerk brought to the Council's attention a Consultation from FHDC received too late for the agenda concerning allocation of a new Gypsy & Traveller site under the Local Plan in Old Romney Parish. Those present went on to discuss the East & West warehouse site situation, the play equipment inspection (due September 5 th), and the replacement litter bin installation.	<p>ACTION Clerk to place on next month's agenda.</p> <p>ACTION D Ward to liaise with family member on bin installation.</p>
2019-8-12	Date and place of next Parish Council meetings	Monday 7th October 7.30pm Old Wool Store Brooker Farm.	ACTION Clerk to prepare and circulate agendas by 1st October.

The Chairman declared the Parish Council meeting to be concluded at 9.01pm.