

Newchurch Village Hall Committee Minutes

5th June 2019 at 7.30pm in Community Room (NVH)

Attendees	Trevor Apps (Chair)	Apologies	Circulation Only
	Gillian Apps	Amanda King	
	Peter Dunning	Nicky Parkington	
	Diana Dunning	Bruce Waitson	Valerie Denby
	Lynne Forbes	Not present	
	Jolene Moulding	Sylvia Beach	
	Gill Newland		
	Brenda Wimble (Vice)		
	Alison Youd		

Nicky Parkington has decided to step down from the committee for the time being. AY to thank on behalf of the committee.

2) Approval of Minutes : The previous minutes were proposed by BW and seconded by DD

3) Matters Arising

Actions from Previous meeting

Minute Item No	Action	By Whom
4	PD has had some discussion with BW PD needs authority to speak to BT but needs to wait until BW sets this up. Agreed that PD should take over responsibility for the line.	PD
4	Clear sign for kitchen regarding reheating not cooking in place and Hand washing only label by sink will be in place	DD
5	Various ideas / groups/ activities for proposed festival to be followed up as per previous action list See below.	all
5	Boiler quotes were received and a quote approved by committee. Deposit has been paid but no further action yet.	NSC
6	Fire assembly point purchased and fire evacuation sign written up. Now needs amendment. Quotes received and contractor selected to replace all existing emergency lights and add extra lights required. Instructed and awaiting fitting	AY TA
AOB	flood light on the corner of the building on PIR included in the above.	TA
AOB	An up to date hall price list is now displayed on website	AY

4) Correspondence and Accounts

Treasurer's Report (PD) : Balance current account: has a balance of approximately £6750. There is £9200 in bank but invoices, for works, as above, due in.

F&H DC has made contact about business rates and was planning to issue summons for non payment. The hall qualifies for 80% business rate relief as it is a charity. The remaining 20% is a discretionary amount. The discount for this was due to be applied for by end of March 19 but F&HDC had an old address so this was not known about by current Treasurer (PD). We need to pay for now the 20% owed, but there will be

a good chance that it will be refunded. The Liability is £1100 approximately, which will be paid in the hope we get it back.

The Insurance has been renewed with Ecclesiastical. This went down by £100pa due to correct information being supplied by PD.

Lawn cutting is happening, we are awaiting invoices.

Bookings report (DD) (GA) :

Coffee mornings restarted on 13th April on 3 Saturdays per month, except the first Saturday as previously. This will hopefully generate much needed income.

The Candle workshop has booked again for 13th July. She needs to cover the carpet. (DD) NSC are using the hall for an event and there is a furniture hire Many thanks to GA for covering bookings during DD's absence.

Discussed and will consider installing a Key box to reduce burden on key holders.

5) Fund Raising

Progress on planning for Festival: The Subcommittee of 2 will meet shortly. It may well generate actions for others!

There are sufficient donations to run a Tombola GA. There will be a display board for toddlers to encourage a possible restart of the group. (JM GA) The Band asked for rental discount for performing but not fair on others.

LF will organise a Scurry race for the dogs £1 a go as well as demo. Mini Auction not practical but GN can do Valuations on the day and will possibly take in items as donations towards the Hall funds.

6) Update on hall refurbishment & maintenance

Currently we cannot afford to replace the fascias. The septic Tank needs emptying (TA)

7) Any other business

The prospective purchase of a Snooker Table: (TA) Original purchase has fallen through, but NSC would like to have one. The NSC would need to rent out the room at £5 per hour for usage. Further consideration by committee is needed and discussion needs to take place with NSC.

The committee looked at Appledore Village Hall leaflets for ideas. AY to contact their committee and meet to get some information and details of events etc..

Wimbledon Finals 13th July with Strawberries & Cream, Pimms, Teas etc. was suggested by PD. The committee thought this was a good idea even though time is short. JM to talk to BW

BW noted a pile of cuttings in corner of car park that could be placed in field. TA

JM drew attention to spots on wall from Election posters in community room. DD to contact F&H DC about it as it is contrary to the conditions of hire.

8) Date of next meeting –: Wednesday 26th June 2019 7:30, subject NSC representative being present, to focus on Wimbledon event. Next regular meeting : Wed 21st August.