

## NEWCHURCH PARISH COUNCIL

**MINUTES OF MEETING** held at 7.30pm in The Wool Store Brooker Farm Newchurch on Monday 5 December 2016

### 1. PRESENT

Chairman Cllr Trevor Apps  
Vice Chairman Cllr Andrew Cragg  
Parish Clerk Mrs Alison Prentice  
Cllr Kevin Shaw  
Cllr Brian Sneyd  
Cllr Neale Waters

### 2. APOLOGIES FOR ABSENCE – Mrs Valerie Denby

### 3. DECLARATIONS OF INTEREST - None

### 4. APPROVAL OF MINUTES OF LAST MEETING - proposed by Cllr Waters and seconded by Cllr Cragg

### 5. MATTERS ARISING - dealt with by agenda item.

### 6. CHAIRMANS' REPORT – Chairman confirmed that he and the Clerk had met with residents of Links Close reference the issue with Links Close Sewerage plant. A subsequent meeting had taken place with the Housing Association and maintenance and installation companies involved. Measures to resolve the situation had been put in place by the Housing Association. At the same time the issue with poorly fitting windows was raised for their resolution.

The Chairman reported that the Spinney ALG information board had been damaged in the recent storm. He was repairing the board.

### 7. CORRESPONDENCE - all correspondence circulated electronically.

### 8. PLANNING – No new planning applications to be considered.

### 9. FINANCE

Deposit Account balance £0.06 Current Account balance £2726.37

The following transactions of **expenditure** were agreed by the Parish Council proposed by Cllr Sneyd and seconded by Cllr Waters

Clerk wages	£83.10	November and 1 months room hire £8 per month
	£25.99	Printer expenses

Carol Coleman external auditor had semi retired and her business had been taken over by C Bass accountancy & taxatin services. The meeting discussed what credentials were required to undertake this external audit requirement. **ACTION CLLR CRAGG to discuss with KALC.**

VAT reclaim to be undertaken in March 2017.for £509.75 was undertaken by post as the online form was not working

**Newchurch Village Sign** - Cllr Shaw had collected the finished sign which was with the Chairman in readiness for post installation adjacent to the village notice board  
**ACTION CLLR SHAW**

## 10. HIGHWAYS

The Clerk reported she had notified KCC via their website of many potholes in the parish and highways had marked up accordingly for repair.

Flytipping in Frostland Lane had been reported. Issue of street signs had been noted on KCC highways website however on transfer to Shepway District Council action remained unprogressed.

PCSO John Gorham to be contacted as speeding through the village at approx. 0700 each day had been reported. **ACTION CLERK**

## 11. JUBILEE FIELD

Play area safety inspection report plan of action reviewed. Bark pit area to be reviewed with a view to reinstatement of grass area. Safety rules reviewed for slide height applicable to grass surfacing of 1.5m. Height of existing slide to be reviewed.

**ACTION CLLR WATERS**

Dog fouling on Jubilee Field was causing an issue. This would be reported to Shepway District Council and education of dog owners to be undertaken. The installation of dog bag dispensers would be reviewed. **ACTION CLERK**

12. Newchurchvillage.org website report - continues to have strong usage and more village photographs of recent events were being added for capture of current history.

## 13. ANY OTHER BUSINESS

Newchurch Village sign – Cllr Shaw to remove the wind damaged baskets and flag from the flag post.

**Airfield tribute** – An unveiling ceremony would take place on the weekend 27/28 May 2017 and a separate steering committee would undertake the arrangements. **ACTION CLERK to contact the Social Club and CLLR CRAGG to set the date of the Steering committee for Newchurch Village groups to join.**

**Payphone** – notice had been given that BT wished to remove the payphone. Feedback was sought via Shepway District Council and the Parish Council debated the issue and concluded that they wished to retain and adopt the payphone. **ACTION CLERK**

**Dependant Carer Survey** – Shepway District Council requested information on whether Parish Councils would provide an attendance allowance to attract Councillors who otherwise would not be able to attend the meeting without provision of paid carers. This was debated and the meeting concluded they were not in favour of providing an attendance allowance.

**Community Resilience** was discussed and updated information would be placed on the website to encourage people to be ready for winter.

**14. No questions from general public.**

**There being no further business the meeting closed at 9.20pm**

DATE & TIME OF NEXT MEETING - Monday 16 January 2016 at 7.30pm in The Wool Store Brooker Farm Newchurch